

**NEXT MEETING: OCTOBER 26, 2023**  
**TBHS TRAINING CENTER**  
**129 EAST BURNSIDE STREET, CARO, MI 48723**  
**IF UNABLE TO ATTEND CALL: 989.673.6191 OR 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Vice-Chairperson Griesing, September 28, 2023 at 7:00 pm, at the TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

<b>BOARD ATTENDANCE:</b>	Bardwell	Present	McNett	Present
	Fritz	Present	Moore 7:22 pm	Present
	Griesing	Present	Partridge	Present
	Grimshaw	Excused	Ryan	Present
	Helmbold	Present	Snider	Present
			Szostak	Excused

<b>STAFF ATTENDANCE:</b>	Majeske	Present	Canady	Present
	Dudewicz	Present	Mitchell	Present

**ROLL CALL** taken by Snider.

**MEETING OPEN TO THE PUBLIC:** Seth Geister, TBHS Emergency Services Supervisor.

**EMERGENCY SERVICES PRESENTATION BY SETH GEISTER:**

Seth Geister, Supervisor of Emergency Services provided a presentation on the Emergency Services Program of TBHS. Questions and answers were addressed during the presentation. Geister left the meeting following the presentation at 7:42 pm.

<b>DATE-NUMBER</b>	<b>BODY</b>	<b>ACTION</b>
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**APPROVAL OF MINUTES:**

September 28, 2023 - - 1	Fritz moved and Partridge supported to accept the minutes from the August 25, 2023 meeting as mailed.	
		Motion Carried

**OPERATING BUDGET FOR FY 2023/2024:**

Proposed budget for FY23/24 was reviewed by Dudewicz during the Public Hearing which included \$250,000.00 for merit-based pay.

September 28, 2023 - - 2	McNett moved and Fritz supported to adopt the proposed Operating Budget for FY 2023/2024 as presented at the Public Hearing on 9/28/2023.	
		Motion Carried

**CONTRACTS/AGREEMENT RENEWALS FOR FY 2023/2024 REVIEWED BY DUDEWICZ:**

September 28, 2023 - - 3	Partridge moved and McNett supported to approve the Contracts/Agreement Renewals for FY 2023/2024 as presented on the Contract Renewal List Sheet(s) dated September 28, 2023 as presented.	
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Motion Carried

**FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:**

September 28, 2023 - - 4                      Helmbold moved and Partridge supported placing the Financial Statements on file.

Motion Carried

**CDARS RENEWAL PRESENTED BY DUDEWICZ:**

September 28, 2023 - - 5                      McNett moved and Moore supported to renew current CDARS with the bank with the best rate and authorize the CEO to sign on behalf of the board.

Motion Carried

**RFP FOR LEGAL SERVICES FOR THE BOARD BY DUDEWICZ:**

September 28, 2023 - - 6                      Snider moved and Partridge supported to postpone discussion on the RFP for Legal Services for the Board until the October meeting.

Motion Carried

**CHIEF EXECUTIVE OFFICER'S REPORT BY MAJESKE (highlighted areas of written report):**

- Medicaid – Finalized FY2024 Behavioral Health capitation rate information was received from MDHHS today. TBHS is awaiting final rate projections from MSHN. It is anticipated that the revised rates may address the decrease in revenue previously anticipated.
- General Fund (GF) – Amended FY2023 contract has been signed. FY2024 has also been signed. No additional updates.
- Medicaid Eligibility Redeterminations – TBHS received the second report of disenrollments representing the month of July, which included both Medicaid and Healthy Michigan beneficiaries. Tuscola County had 253 individuals disenrolled, representative of a 1.5% decrease in enrollees. The average for the MSHN region was 1.7%. Reasons indicated for Tuscola County disenrollments were as follows: Assets = 1, Income = 12, Administrative = 228, and Other = 12.
- TBHS Workforce Update - There has been 1 position filled since the August Board meeting; Family Services Clinician. TBHS has also agreed to sponsor 2 Delta College interns for Introduction to Social Work; 45-hour internship.

TBHS has 15 vacant positions remaining; Children's Supervisor, ACT Advocate (2), ACT Supervisor, Acute Care Coordinator, ACT RN, Supports Coordinator/Case Manager (4), Supports Coordinator/Self-Determination Coordinator, Rehabilitation Technician, Performance Improvement/UM Coordinator, Contract Manager and the Compliance/Quality Supervisor.

Two new hires scheduled to start in September did not follow through; ACT RN and Supports Coordinator/Case Manager.

Recruitment efforts remain ongoing at this time, with 1 additional interview scheduled for next week.

- Other Administrative and Operational Updates - The TBHS Community Needs Assessment has been finalized. A copy of the email with the survey link was provided in tonight's board packet. The survey will be distributed to approximately 109 community partners across Tuscola County. The due date for survey completion is 10/13/2023. As noted last month, information received will be utilized to inform strategic planning activities.
- TBHS staff (CEO, COO and Program Supervisor) participated in a meeting with the local DHHS Director and two Program Managers to discuss opportunities to strengthen the partnership and collaboration between agencies. An educational session bringing together front-line staff from both agencies is being scheduled for January 2024 to provide education on agency services, resources, contact information, etc. This is the first in what we hope will be a series of meetings with different community partners to establish more collaborative working relationships.
- The Direct Care Wage increase of \$0.85/hour was approved by MDHHS and is effective on 10/1/2023. This will bring the total direct care wage increase to \$3.20/hour for FY2024.
- Meetings with entities who responded to the legal RFP are still being scheduled at this time; thus, no decisions have been finalized.
- The TBHS Staff Appreciation event was held the afternoon of 9/8/2023 at the Midway Hall. This was the first in-person staff appreciation event since 2019. Staff were acknowledged for their efforts over the last year, especially given the increasing demands and lack of staffing resources. Feedback received thus far has been positive.
- Recipient Rights triennial site review is scheduled for next week, 10/3/2023 – 10/5/2023. MDHHS ORR staff will be onsite for the review, with an exit conference tentatively planned for 10/5/2023 at 11:00am.
- TBHS is still awaiting a date for the CARF re-accreditation survey. The current agency accreditation expires 11/30/2023.

**MID-STATE HEALTH NETWORK BOARD REPORT:**

Griesing reported on the MSHN Board Meeting that was held on September 12, 2023.

**STRATEGIC PLAN 2023/2024 PRESENTATION BY MAJESKE:**

September 28, 2023 - - 7                      Snider moved and Griesing supported to postpone the presentation of the 2023/2024 Strategic Plan until the October meeting.

Motion Carried

**COMMITTEE REPORTS:**

Partridge reported on the Recipient Rights Advisory Meeting that was held on September 6, 2023. Reviewed activity report, incident report, budget, and ongoing review of policies. Partridge also reported on the Recipient Rights Conference that he attended last week.

September 28, 2023 - - 6                      Partridge moved and Fritz supported to accept the Recipient Rights Advisory Committee Report as presented.

Motion Carried

Griesing reported on the CMHA Steering Committee Meeting that was held on September 15, 2023.

Griesing reported on the CMHA Contract & Financial Issues Committee that was held on September 21, 2023.

**OTHER BUSINESS:**

Snider wanted to thank the TBHS staff present at the meeting tonight for the job they are doing.

**BOARD'S SELF-EVALUATION:** In compliance.

**OCTOBER MEETING AGENDA ITEMS:** Strategic Plan for FY23/24 and Final Update of the 2022/2023 Strategic Plan.

**MEETING OPEN TO THE PUBLIC:** No public was present.

**NEXT MEETING DATE:** Thursday, October 26, 2023 – 7:00 pm at TBHS Training Center, 129 East Burnside Street Caro, MI 48723.

**ADJOURNMENT:** Vice-Chairperson Griesing adjourned the meeting at 8:26 pm.



Cindy Mitchell  
Recorder



David Griesing  
Vice-Chairperson



Karen Snider  
Secretary